



Natural Resources Conservation Service  
675 U.S. Courthouse  
801 Broadway  
Nashville, Tennessee 37203

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September 7, 2005

TENNESSEE BULLETIN NO. 390-05-1

SUBJECT: PDM – RESOURCE CONSERVATION AND DEVELOPMENT (RC&D)

Purpose. To provide guidance for the correct use of civil rights and equal opportunity statements in RC&D Area and Annual Plans of Work.

Expiration Date: September 30, 2006.

Each year RC&D Coordinators are responsible for assisting Councils in preparing Annual Plans of Work and Area Plans. These plans should focus on improving the quality of life in the area and contain information that is required by law and NRCS policy.

It has been noted that some of the required information for Area Plans and Annual Plans of Work do not meet NRCS policy and standards. To ensure that all plans developed in Tennessee have the required information, you are instructed to review the following:

Conservation Programs Manual, Part 513 – Resource Conservation and Development Program

Subpart C – Program Planning

513.23 - Area Plan Contents (a. b. c. d.)

513.25 - The Annual Plan of Work (f.)

If you have any questions, you may contact Charles Roberts, Assistant State Conservationist (Water Resources) or your respective Area Conservationist.

/s/

JAMES W. FORD  
State Conservationist

DIST: A, RC&D